

**VICTORIA COUNTY MUNICIPAL COUNCIL**  
**February 16, 2009**

A meeting of Victoria County Municipal Council was held at the Court House, Baddeck, on Monday, February 16, 2009, beginning at 5:00 p.m. with Warden Bruce Morrison in the Chair.

Present were:

District #1 – Paul MacNeil  
District #2 – Keith MacCuspig  
District #3 – Bruce Morrison, Warden  
District #4 – Merrill MacInnis, Councillor Elect  
District #5 – Fraser Patterson, Deputy Warden  
District #6 – Larry Dauphinee  
District #7 – David Donovan  
District #8 – Robert MacLellan

Also present were:

Sandy Hudson, CAO  
Heather MacLean, Recording Secretary

**CALL TO ORDER**

Warden Morrison called the meeting to order.

**APPROVAL OF AGENDA**

The agenda was presented for approval.

**It was moved by Deputy Warden Patterson, seconded by Councillor MacCuspig, that the agenda be approved as presented. Motion carried.**

**RESULTS OF THE DISTRICT #4 BY-ELECTION**

Sandy Hudson, Returning Officer, presented the results of the January 31, 2009, District #4 By-Election.

Clyde Briand	72
Kerr MacAskill	96
Merrill MacInnis	285

Mr. Hudson declared Merrill MacInnis elected as Councillor for District #4.

**OATH OF ALLEGIANCE AND OF OFFICE**

Warden Morrison then administered the Oath of Allegiance and of Office to Councillor Merrill MacInnis.

***OATH OF ALLEGIANCE AND OF OFFICE***

*I, Merrill MacInnis, do swear (or solemnly affirm) that I will be faithful and bear true allegiance to Her Majesty Queen Elizabeth the Second, Her heirs and successors according to law.*

*And that I am duly qualified as required by law for the office of Councillor for the Municipality of the County of Victoria.*

*And that I will truly, faithfully and impartially execute the duties of the office to which I have been elected to the best of my knowledge and ability.*

*And that I have not received and will not receive any payment or reward or promise thereof for the exercise of any partiality or other undue execution of the duties of my office.*

***Signed: Merrill MacInnis  
Councillor – District #4***

Councillor MacInnis advised that a number of years ago he boarded at Warden Morrison's home when he attended school in Baddeck. He then presented a bouquet of flowers to his wife, Minerva, for her support and assistance during his campaign.

Councillor MacInnis assumed his seat at the table and was welcomed by his fellow Councillors.

**ROY MACDONALD, AREA MANAGER – DEPARTMENT OF TRANSPORTATION**

Courtesy of Council was extended to Roy MacDonald, Area Manager, Department of Transportation and Infrastructure Renewal.

Warden Morrison advised that Council had a number of Department of Transportation issues to discuss with Mr. MacDonald.

Councillor Dauphinee brought up a concern with regard to the recent incident at the salt silo at Wreck Cove. Mr. MacDonald advised that the incident in question is under investigation, so he can't say too much in this regard. There is presently a stop work order in effect and a structural engineer has been retained to do an inspection to

determine if the silo is structurally sound. It is anticipated that the investigation being conducted will bring forward recommendations and the Department will respond accordingly.

Councillor Dauphinee also expressed concern on the maintenance of gravel roads in his district. He questioned whether an additional grader could be obtained to ensure that the roads are graded in a timelier manner. Mr. MacDonald indicated that their guidelines indicate that gravel roads should be graveled and chloride applied by the first of July of each year. This guideline was not met in the north of Smokey area last year and he has discussed this matter with the area supervisor as to the possibility of renting a grader to get the work done earlier this season.

Councillor Donovan brought up the concern with regard to the bumping in the new pavement installed last fall from the base of Smokey south. Mr. MacDonald advised that he spoke to the Construction Manager, Jamie Chisholm, on this matter and he contends that the materials used at the time of year when the paving was done had a higher moisture content which means that when it freezes it expands. It is anticipated that in subsequent years, as things dry, the heaving will diminish.

Councillor Donovan questioned on whether the parking area at the top of Smokey is going to be guardrailed. Mr. MacDonald indicated that the Minister's Office was contacted with regard to uncontrolled traffic coming and going from this location and whether there were safe stopping distances. The solution is to guardrail the area off.

Mr. MacDonald indicated that there is an initiative being considered to turn this area into a tourist attraction for motorcycles.

Councillor Donovan indicated that truck drivers use this area to stop and check their loads before proceeding down Smokey and also to stop after coming up Smokey. Mr. MacDonald indicated he was unaware of this fact and indicated that he would investigate this matter and keep Council informed of his findings.

Councillor Donovan also expressed a concern addressed to him with regard to the high snow banks on side roads in his district that make it difficult to safely see before entering the main road. Mr. MacDonald indicated that Councillor Donovan should contact the area supervisor directly on this matter to see if a solution can be provided.

The quality of the equipment located in the north of Smokey area for snow removal is a concern. There have been a number of breakdowns this season. The loader presently being used for the Meat Cove area is 29 years old. Mr. MacDonald indicated that a number of pieces of equipment area scheduled to be replaced. He indicated that he puts his "wish list" in for consideration under capital budget funding each year. Two

single axels with wings will be hopefully arriving this spring and the 4-wheel drive unit in Ingonish will be replaced with a 6-wheel drive unit also in the future.

Councillor Donovan also expressed concern about the plowing in the North Shore area.

Councillor MacLellan expressed concern on the condition of the road and guard railing in the Bay Road Valley area of his district and also the bridge on the road going into Meat Cove. Mr. MacDonald felt that the bridge was structurally sound, but required some railing and deck work and indicated that he will discuss the bridge issue with the Bridge engineer.

Councillor MacNeil expressed concern with the regard to the plowing in District #1. The roads are not being plowed in time for the school busses and the residents to get to work. There is also a dangerous build up of ice on the roadways. Mr. MacDonald indicated that plowing is done 24 hours a day, 7 days per week during the winter season and as soon as the snow falls the plows are dispatched. This has been an extremely difficult winter weather wise. The cold road conditions have prevented the ice from working as it should and when it rains the salt is diluted and doesn't work properly. Also a junior operator is working in this area and the experience of a senior operator with 30 years cannot be replaced. Even though the operators are fully trained, experience can only be gained with time.

The concern of the condition of the road over Washabuck Mountain was also brought up. It is extremely dangerous and one accident has already occurred as a result of the road condition. Residents of the area are requesting a meeting with Mr. MacDonald in this regard. Mr. MacDonald indicated that this road is beyond maintenance as there is no strength to the road underneath. He felt the only solution for this area is though a capital construction project. His department will investigate short term solutions.

Councillor MacNeil also brought up a concern with regard to the old guardrails in his district, in particular Hector's Point and Jamesville. Also the shoulders of the roads in this district require attention. Mr. MacDonald indicated that there is a possibility of funding under the RIM Program to replace guardrail and he will look into this matter.

Councillor MacCuspig questioned on whether the plow that does the Trans Canada also does the Yankee Line Road and if so why it doesn't do the road over Hunter's Mountain, as there is more traffic on this road. The road over Hunter's Mountain can also use more salt. Mr. MacDonald indicated that they review the salt plow routes to determine how they can be done efficiently and in the sequence that makes the most sense. Mr. MacDonald requested Councillor MacCuspig to come to his office and investigate specific routes and what can be done.

Councillor MacInnis expressed concern on the deteriorating ferry service at Englishtown. The service at present is deplorable and is frustrating for the residents who depend on the service. The ferry operations are managed through the Miller Lake depot and Mr. MacDonald indicated he would relay the concerns. It was also suggested that a letter be written directly expressing the concerns.

Discussion took place on the possible location of a bridge at Englishtown. Mr. MacDonald advised that the Planning and Design section in Halifax deal with such matters. This would be a capital construction project.

Councillor MacInnis also brought forth his concern with regard to the salt silo at Wreck Cove. He indicated that he was the first person to get to the scene the night of the incident and it was not a good situation. He indicated that the fire department is recommending that this salt silo be taken out of service. He also indicated the possibility of locating a site at the Wreck Cove Power Generating Station. Mr. MacDonald indicated that Councillor MacInnis' point is well taken and the investigation is ongoing and the Department will act on recommendations received from the investigation.

The lack of plowing on the North Shore was again brought up. Councillor MacInnis indicated that the lack of plowing on side roads makes it difficult for the fire department to respond to calls on these roads. Efforts will be made to improve the service and the new equipment coming to the north of Smokey area should assist with same.

The courtesy sanding of parking lots at community halls and churches by the Department was questioned. Mr. MacDonald indicated that present policy does not allow the Department to get into the service of plowing and maintaining parking lots.

Future paving for the next construction season was questioned. Additional paving from the Wreck Cove end of the Cabot Trail is planned, but there has been no tender called as yet. The budget has not been approved as yet. Jamie Chisholm is the Construction Manager and this matter will be discussed further with him with regard to a timeline for same. Mr. MacDonald indicated that there are no plans for additional paving on the south end at St. Ann's.

Councillor MacInnis questioned on the bridge at MacLeod's Brook. Mr. MacDonald indicated that a possible realignment of this bridge is being considered.

Deputy Warden Patterson expressed concern on the street lights out on the Seal Island Bridge. Lynk Electric has been contacted concerning repair of the lights. The potholes on the bridge were also discussed. Mr. MacDonald indicated that there is a problem with the expansion joints and a tender will be issued to fix the expansion joints this season. The potholes will also be addressed.

Deputy Warden Patterson indicated that he has had more calls this year than any other year regarding the plowing of the roads in his district. Mr. MacDonald reiterated his previous comments concerning snow removal.

Warden Morrison questioned on whether positions would be retained in Victoria County as employees retire. Mr. MacDonald indicated that there are number of senior employees who will be retiring within the next 5 years and the level of experience will be difficult to replace. There are no plans to eliminate positions in Victoria County. All positions will be retained. Mr. MacDonald indicated that 2 new positions were added this year in the Ingonish area.

Warden Morrison also brought up the concern with regard to ice buildup on Queen Street and requested that this matter be investigated to see how it can be remedied. Mr. MacDonald indicated he would discuss this matter further with Warden Morrison after the meeting.

The northern Councillors indicated that they would still like to meet with Roy MacDonald when he is in the area. This meeting will be arranged through the Municipal Office and Councillors will be advised.

Roy MacDonald questioned whether Council received the information on Winter Safety and Road Maintenance and he was advised that this information was received and distributed at a previous meeting.

Warden Morrison extended a vote of thanks to Mr. MacDonald for appearing and addressing Council's issues and concerns pertaining to the Department of Transportation.

**AMY MACKINNON, BAY ST. LAWRENCE COMMUNITY CENTRE**

Courtesy of Council was extended to Amy MacKinnon, Bay St. Lawrence Community Centre. Ms. MacKinnon made a presentation to Council (copy attached).

The Community Centre is now entering Phase 2 of a 3 phase renovation project at a cost of \$149,170.00. They are requesting financial assistance from the Municipality in the amount of \$20,000.00. The most pressing need is the roof replacement at an estimated cost of \$50,000.00.

**It was moved by Councillor MacLellan, seconded by Councillor Donovan, that the Bay St. Lawrence Community Centre request for \$20,000.00 be referred to budget discussions. Motion carried.**

**MARK EYKING, MP – SYDNEY-VICTORIA**

Courtesy of Council was extended to Mark Eyking, MP, Sydney-Victoria.

Mr. Eyking thanked Council for allowing him time on their schedule this evening. The main purpose of his visit is to keep in touch with Council, see where we are now and where we hope to be in the future. He is meeting with CBRM Council on Wednesday for the same purpose.

He advised that the Build Canada Fund is still available and questioned if the gas tax money has been coming to the Municipality. He was advised gas tax money was being received.

He advised that a recreation fund has been included in the budget for pools and rinks and it is the hope that the funding component requirement for municipalities will be lower.

After listening to Council address concerns with Roy MacDonald, he is aware of the challenges regarding the roadways in the Municipality.

The Little Narrows Water System extension is being well received by the individuals who can access same and he questioned on the possibility of a further extension of the waterline to the Red Point area. He also questioned on the railroad access issue with regard to the waterline and how the railroad is treating individuals and utilities.

Mr. Eyking indicated that he would like to see the Cabot Trail Highway under a different designation that would make the federal government partly responsible and allow for upgrades to occur sooner.

He commended Council for the Silver Dart Centennial Celebrations that will held this weekend. A number of aviation people, the Governor General and many others will attend these events.

Mr. Eyking indicated that nationally 1000 jobs are being lost on average every day. It will be a rough year for rural areas that depend on the fishery and tourism.

Mr. Eyking questioned whether there were any concerns Council wished to address with him.

Councillor MacNeil indicated that the Little Narrows Water System extension is basically complete and those who will receive it are pleased to get it. There is enough pumping capacity and the line is big enough for future extension. He indicated that there are major concerns with regard to roads in his area, particularly Washabuck and Route 223.

Councillor MacCuspig questioned on the Cabot Trail being designated a heritage trail and indicated it would be an asset to have a bicycle lane included in future development along the trail. Mr. Eyking indicated that it would be a good idea to write a letter of request concerning the designation of the Cabot Trail as a heritage trail.

**It was moved by Councillor MacCuspig, seconded by Councillor Dauphinee, that a letter be forwarded to the Minister John Baird, Department of Transport, Infrastructure and Communities, requesting that the Cabot Trail be considered for heritage trail designation status. Motion carried.**

Councillor MacInnis indicated that he felt the Cabot Trail should be maintained more for the people who live here every day, rather than just the tourists. It was felt that the tourism aspect of the trail would assist in getting it done faster.

Deputy Warden Patterson indicated that the Municipality is in the midst of a strategic plan review process and hope to have a document by late spring, early summer. The plan will hopefully provide some ideas for the Municipality to focus on and Mr. Eyking may be contacted to assist at that time.

Councillor MacLellan indicated that the most important project for his district is a water system for Bay St. Lawrence/St. Margaret's Village. He also indicated that any funding assistance for the Bay St. Lawrence Community Centre Phase 2 costs would be welcomed.

Councillor MacLellan indicated that as a fisherman, he is nervous about what is ahead this season. Councillor Donovan and Councillor MacInnis are also fishermen and the fishing industry in Victoria County is substantial.

Councillor Donovan indicated that water is an issue in his area as there is not enough supply to meet the demand. This situation must be looked at seriously. Programs for the youth of the area are also a concern and a project is being considered for a skating park for the area. He also expressed concerns with regard to the state of the fishery.

Councillor Dauphinee indicated that the fishery, tourism and water are also issues in his district. Investigation is ongoing on having a private investor take over Ski Cape Smokey. He would like to see Ingonish become a year around destination area for tourism. This would provide year around employment for residents.

Warden Morrison updated on the Silver Dart Centennial Celebrations to be held this weekend and thanked Mr. Eyking for the assistance he has provided. Warden Morrison also indicated that there is a great deal of demand for infrastructure projects in the County, but with the present funding formula, the Municipality is unable to afford to participate. He would like to see the funding requirement for the Municipality lowered.

After further discussion, Warden Morrison extended a vote of thanks to Mark Eyking.

**RECESS**

Warden Morrison advised that Council would recess for 10 minutes.

**KEITH BAIN, MLA**

Courtesy of Council was extended to Keith Bain, MLA, Victoria-The Lakes. Mr. Bain, on behalf of the Honourable Murray Scott, Minister of Economic and Rural Development, presented Warden Morrison with a commitment of \$30,000.00 towards the Victoria County Strategic Plan review and update.

Warden Morrison extended thanks to Mr. Bain and asked that he express the Municipality's appreciation to Minister Scott for the funding commitment. A formal thank you will be forwarded to both the Minister and Mr. Bain at a later date.

**APPROVAL OF MINUTES – JANUARY 19, 2009**

The minutes of the January 19, 2009, session of Victoria County Municipal Council were presented for approval.

**It was moved by Deputy Warden Patterson, seconded by Councillor MacLellan, that the Victoria County Municipal Council minutes of January 19, 2009, be approved as presented. Motion carried.**

**BUSINESS ARISING FROM MINUTES**

**Water Meeting – Neil's Harbour/New Haven**

Councillor Donovan questioned on the date for the water meeting in Neil's Harbour/New Haven. He was advised that the meeting will be held on March 3, 2009, the time to be determined. Meetings with regard to source water protection will also be held that day for the three water utilities in Ingonish, Dingwall and Neil's Harbour/New Haven.

**Presentations**

The Chief Fire Officers presentation by Lyle Donovan and the six ports presentation by Osbourne Burke will be scheduled for the March meeting of Council and they will be advised when the date has been set.

At the last meeting Lyle Donovan was appointed Alternate EMC. Mr. Donovan will act as a replacement for Barry Campbell when he is not available.

**Waste Oil Disposal**

Sandy Hudson advised that on checking on the matter regarding a waste oil disposal site, he has been advised that businesses who sell oil are obligated to take back the waste oil for proper disposal.

**Victoria County Website**

Sue Difiore has been advised that her services are no longer required and Sandy Hudson informed Council Carl Thistle is providing him with a copy of a Request for Proposal for website design. He will draft an appropriate RFP from the document received and it will be advertised.

Concerns with regard to the County email system were discussed. Any concerns are to be sent to the municipal office and they will be forwarded on to Carl Thistle for his attention and action.

**APPROVAL OF MINUTES – JANUARY 26, 2009**

The Victoria County Municipal Council minutes of January 26, 2009, were presented for approval.

**It was moved by Councillor Donovan, seconded by Councillor MacNeil, that the minutes of the January 26, 2009, meeting of Victoria County Municipal Council be approved as presented. Motion carried.**

**NEW BUSINESS**

**CAPE BRETON ISLAND MARKETING STRATEGY**

The Cape Breton Island Marketing Strategy document has been received and was forwarded to Council. Written comments are to be received by Friday, February 20, 2009. Tom Wilson has a number of comments and Sandy Hudson indicated he felt Council should review the comments prior to their submission.

A meeting of the Tourism Committee will be held on Wednesday, February 18, 2009, beginning at 5:00 p.m.

**DERELICT VEHICLES**

At a previous meeting it was agreed that John Smith's bill for removal of derelict vehicles in northern Victoria County be reduced from \$100 per vehicle to \$40 per vehicle as the rates in effect are \$60 for vehicles taken to municipal sites and \$40 for vehicles taken to the hauler's private salvage yard. Mr. Smith obtained the salvage for the vehicles.

Sandy Hudson advised that John Smith indicated that he never received notification of the rates, so it was felt the bill should be paid in full.

**It was moved by Councillor MacLellan, seconded by Councillor Donovan, that John Smith's bill for removal of derelict vehicles in northern Victoria County be paid in full. Motion carried.**

A letter will be forwarded to Mr. Smith advising him of the rates in effect and policy with regard to derelict vehicle removal.

#### **SILVER DART CENTENNIAL CELEBRATIONS**

Discussion took place on closing the municipal offices on Monday, February 23, 2009, in honour of the Silver Dart Centennial Celebrations.

**It was moved by Councillor MacNeil, seconded by Councillor MacInnis, that the municipal offices in the Municipality of the County of Victoria be closed on Monday, February 23, 2009, and a public notice be advertised for this closure. Motion carried.**

#### **BADDECK MUNICIPAL SOLID WASTE FACILITY**

D. W. Matheson & Sons Contracting Ltd. has been awarded the contract to build the office building at the Baddeck Municipal Solid Waste Facility at a cost of \$145,000.00.

Sandy Hudson advised that a RFP will be issued for the services of a heavy duty mechanic on an as required basis to service municipal equipment.

#### **DANGEROUS AND UNSIGHTLY PREMISES**

The proposed Dangerous and Unsightly Premises policy is to be reviewed and a decision is to be made at the next meeting. Copies of the policy were included in Council's correspondence.

#### **CAPE BRETON REGIONAL LIBRARY BOARD**

A letter was received from the Baddeck Public Library Board concerning appointing one of their members as a Victoria County representative on the Cape Breton Regional Library Board.

Calls for expression of interest for membership on the Cape Breton Regional Library Board were advertised sometime ago and Gina Reid applied and was appointed as a Victoria County representative on the Board. She represents the southern area of the County and an additional member is required for the northern area of the County.

**It was moved by Councillor MacLellan, seconded by Deputy Warden Patterson, that Councillor Larry Dauphinee be appointed to serve as a member of the Cape Breton Regional Library Board. Motion carried.**

### **DISTRICT CONCERNS**

#### **District #6**

Councillor Dauphinee again brought up the matter of the salt silo incident at Wreck Cove.

**It was moved by Councillor Dauphinee, seconded by Councillor MacInnis, that a letter be forwarded to the Honourable Brooke Taylor, Minister of Transportation and Infrastructure Renewal, requesting that the salt silo at Wreck Cove be replaced with a modern, state of the art facility. Motion carried.**

#### **District #7**

Councillor Donovan indicated that some time ago the Neil's Harbour/New Haven Development Association conducted a survey on the needs in the area and three areas were identified – something for youth, seniors and the lack of public washrooms in the area. A project is now being proposed for development of a skating park and addition to the fire department building to locate 2 public washrooms. A walking track will be installed around the cement pad. The project is a \$165,000 project and funding has been requested from both the provincial and federal governments. Councillor Donovan indicated that 1/3 of the funding is being requested from the Municipality.

**It was moved by Councillor Donovan, seconded by Councillor MacLellan, that \$55,000.00 be allocated in the 2009/2010 budget for the Neil's Harbour/New Haven Development Association's skating park project, contingent on funding being received from the provincial and federal governments. Motion carried.**

Councillor Donovan questioned on the training fund for fire departments and the fact that it does not cover travel costs. The fund is at the discretion of the Chief Fire Officers Committee. They submit invoices to the Municipality for payment.

There is \$23,000.00 remaining in the training budget and \$8,000.00 has been spent to date this year. This matter is to be referred to the Chief Officers Committee.

The emergency fund for fire departments was also discussed. This fund is also administered by the Chief Fire Officers and funding provided to departments under this fund is to be repaid.

**It was moved by Councillor MacLellan, seconded by Councillor Donovan, that the current status of the Fire Department training fund and emergency fund be investigated and this matter be referred to the Budget meeting. Motion carried.**

**District #4**

Councillor MacInnis questioned on taxes for community halls. The only way property tax can be exempt is if the organization has a federal charitable tax number. Community halls can have taxes decreased from commercial to the residential rate. Some Council members cover the cost of the taxes from their district budgets.

Councillor MacInnis again brought up the matter of the Englishtown Ferry service.

**It was moved by Councillor MacInnis, seconded by Councillor MacCuspic, that a letter be forwarded to the Honourable Brooke Taylor, Minister of Transportation and Infrastructure Renewal, expressing Council's displeasure on the service provided by the Englishtown Ferry and requesting something be done to improve the service. Motion carried.**

**District #1**

Councillor MacNeil indicated that he would be bringing forward a couple of projects for consideration for funding to the Budget meeting.

**District #3**

Deputy Warden Patterson assumed the Chair.

Warden Morrison brought up the correspondence received from the Village of Baddeck concerning the fire protection invoice.

**It was moved by Warden Morrison, seconded by Councillor Donovan, that the \$55,000.00 invoice for fire protection from the Village of Baddeck be paid and effective April 1, 2009, the Village assume the cost of fire protection. Motion carried.**

Warden Morrison assumed the Chair.

**District #8**

**It was moved by Councillor MacLellan, seconded by Councillor Donovan, that \$700 be approved from each of the District #6, #7 and #8 budgets (total of \$2,100.00) for the North Highlands Nordic Ski Club. Motion carried.**

The North Highlands Community Organization is requesting financial assistance in the amount of \$7,500.00.

**It was moved by Councillor Donovan, seconded by Councillor MacLellan, that this request be referred to budget. Motion carried.**

**VICTORIA COUNTY WATER UTILITY RATE HEARING**

The Nova Scotia Utility and Review Board Rate Hearing for the Victoria County Water Utility will be held tomorrow, February 17, 2009, at 11:00 a.m. at the Court House, Baddeck.

**BRAS D'OR LAKE BIOSPHERE RESERVE**

Discussion took place on the Bras d'Or Lake Biosphere Reserve application. Inverness County has turned down their request and a meeting is being requested with Inverness and Victoria Counties to see what can be done to obtain the required support. When contacted, Victoria County will meet with representatives from the group initiating the Bras d'Or Lake Biosphere Reserve application.

**KEITH BAIN, MLA**

Keith Bain requested that he receive a copy of the letters to be forwarded to the Honourable Brooke Taylor, Minister of Transportation and Infrastructure Renewal.

**MUNICIPALITY OF THE COUNTY OF RICHMOND**

Sandy Hudson advised that Robert Thibault has been appointed the new Chief Administrative Officer of the Municipality of the County of Richmond, replacing Louis Digout who has retired.

It was moved by Deputy Warden Patterson, seconded by Councillor MacInnis, that a letter be forwarded to Robert Thibault congratulating him on his appointment as CAO of the Municipality of the County of Richmond and a letter also be forwarded to Louis Digout wishing him the best on his retirement. Motion carried.

**ADJOURN**

There being no further business, on motion of Councillor MacInnis, seconded by Councillor Donovan, the meeting adjourned at 8:00 p.m.

**Bruce Morrison, Warden**

**Sandy Hudson, CAO**