

## MODEL MUNICIPAL EXPENSE CLAIM

Claimant's Name: Leanne MacEachen  
 Claimant's Title: CAO  
 Date expense report posted: Sept. 30 2020

Date Expense Incurred	Business Purpose of Expense: must include (if applicable); date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost (\$)	kms driven	Mileage calculated @	Meals						Other Expenses	Paid by Municipality	
							Breakfast \$	Lunch \$	Dinner \$	Other \$	Credit Card	Invoice			
09-28-20	Council supper					0.4800	13	20	30			358.25			
<b>Total</b>												358.25			

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.  
Leanne MacEachen Atty. Gen.  
Print name and position Signed

\*APPROVED by: \_\_\_\_\_  
Print Name and Position Signed

Total Claim: 358.25  
 Less amount paid directly by municipality: -  
**Balance due (owed): 358.25**

Room: -----  
 Server: Bev  
 Area: Lakeside  
 Table#: 9 Covers: 9  
 Chit #: 03018215  
 Date: Sep 28/20 Time: 8:23pm

Brown Buttered Mussel	13.00
Beet Caprese Salad	10.00
Seafood Chowder	12.00
Seafood Chowder	12.00
Black Blue Bri ket	27.00
Pan Sealed Halibut	26.00
Seafood Capellini	25.00
Lakeside Burger	16.00
Seafood Capellini	25.00
Seafood Capellini	25.00
Seafood Capellini	25.00
Fried Chicken	19.00
Fish & Chips	16.00
Passion Flakey	6.00
Chocolate Cake	7.00

Sub-Total: 264.00  
 HST 39.60  
 Chit Total: \$303.60

Gratuity \$54.65  
 Master Card \$358.25-

Our GST/HST # is 102520731

Room Number

Guest's Signature

GRATUITY

PRINT NAME

THANK YOU FOR DINING WITH US!!

Let others know of your experience  
 at lakeside on Trip Advisor

Check out our social media  
 Facebook @Inveraryresort  
 Snapchat @eatatlakeside

INVERARY INN LIMITED  
 368 SHORE ROAD  
 BADDECK NS

CARD \*\*\*\*\*0614  
 CARD TYPE MASTERCARD  
 DATE 2020/09/28  
 TIME 2392 20:20:40  
 CLERK ID 005  
 RECEIPT NUMBER  
 C82046763-001-711-007-0

PURCHASE AMOUNT \$303.60  
 TIP \$54.65  
 TOTAL

**\$358.25**

MASTERCARD  
 A0000000041010  
 19360ADB934DC0EE  
 0000008000-E800  
 E605B863C1FDC410

**APPROVED**  
 AUTH# 01218J 01-027  
 THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
 COPY FOR YOUR RECORDS