

**MUNICIPALITY OF THE COUNTY OF VICTORIA
COUNCILLOR EXPENSE CLAIM**

NAME: **Paul MacNeill (Councillor District 1)**

DATE RANGE: **3-Sep-20** to **3-Sep-20**

From **3-Sep-20** To **3-Sep-20**

Date Expense Incurred	Type of expense ¹	Purpose of expense ² and description	Expense amount (DO NOT include mileage and meals) (\$)	From	To	kms driven	Mileage calculated \$ 0.48	Meal per diems				Total Meals	Paid by MOVC	HST	GL account	
								Breakfast \$ 13.00	Lunch \$ 20.00	Dinner \$ 30.00	Incidentals \$ 10.00					
9/3/2020	Travel	Meeting with MP Jaime Batista		Iona	Baddeck	106	\$50.88		\$20.00			\$20.00		\$9.25		
														\$0.00		
														\$0.00		
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														\$0.00		
														\$0.00		
														\$0.00		
														\$0.00		
							\$50.88						\$20.00		\$9.25	

Comments:
TOTAL CLAIM: \$70.88
LESS AMOUNT PAID DIRECTLY BY MUNICIPALITY: \$0.00
BALANCE DUE (OWED): \$70.88

I certify that the amounts claimed in this request are accurate, in accordance with municipal policies, and were incurred while conducting municipal business.

By approving and signing this expense claim, I am attesting that the claim abides by municipal expense policies to the best of my knowledge

Claimant's name Paul MacNeill **Signed**  **Date** 3-Sep-20

Approver's name _____ **Signed** _____ **Date** _____

¹Type of expense: PD = professional development (includes course/conference registration), travel (includes accommodations, transportation, mileage, parking), meals or other municipal business.
²Purpose of expense = name and location of conference, meeting, municipal event, etc.