## MUNICIPALITY OF THE COUNTY OF VICTORIA COUNCILLOR EXPENSE CLAIM

Date Expense	Type of	Purpose of expense <sup>2</sup> and description	Expense amount (DO NOT incld	kms	Mileage calculated		z	Meal per diems	ns		Paid by	TS T	G account
Incurred	cyperise		mileage and meals) (\$)	2	\$ 0.48	Breakfast L	Lunch 20.00	Dinner \$ 30.00	Incidentals \$ 10.00	Total Meals	MOVC		
sept 15th	travel	municipal council		274	131.52					•		17.15	
sept 28th	travel	municipal council		274	131.52							17:15	
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25											287 87 170 - 2 177 - 3		
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					•					•		•	
					263.04							34.31	
Comments:					LESS AMO	TOTAL CLAIM: LESS AMOUNT PAID DIRECTLY BY MUNICIPALITY: BALANCE DUE (OWED):	RECTLY I BALA	TOTAL CLAIM: Y BY MUNICIPALITY: _ANCE DUE (OWED):	TOTAL CLAIM: MUNICIPALITY: _ E DUE (OWED): _	263.04 - <b>263.04</b>			
I certify that the municipal polic	amounts cla	I certify that the amounts claimed in this request are accurate, in accordance with municipal policies, and were incurred white conducting municipal business.	nce with			By approving and signing this expense claim, I am attesting that the claim abides by municipal expense policies to the best of my knowledge	d signing th	is expense o	daim, I am atte	sting that the cla	aim m		
Norman MacDonald	onald	Circulation				A					1		

<sup>&</sup>lt;sup>2</sup>Purpose of expense = name and location of conference, meeting, municipal event, etc. <sup>1</sup>Type of expense: PD = professional development (includes course/conference registration), travel (includes accommodations, transportation, mileage, parking), meals or other