MODEL MUNICIPAL EXPENSE CLAIM

Claimant's Name: Bruce Morrison

Claimant's Title: Warden

Date expense report posted: Jan1-Feb 16/21

Date Expense Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost ($)	kms driven	Mileage calculated @ 0.4800	Meals Breakfast $ 13	Meals Lunch $ 20	Meals Dinner $ 30	Meals Other	Other Expenses	Paid by Municipality: Credit Card	Paid by Municipality: Invoice
Jan 7/21	EDPC business				200.00	96.00							
Feb 12/21	Wagmatcook				30.00	14.40							
						-							
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						-							
						-							
		-		-		110.40	-	-	-	-	-	# -	-

I certify that the amounts claimed in this request are accurate, in accordance with municipal policy, and were incurred while conducting municipal business.

Print name and position — *Signed*

*APPROVED by:

Print Name and Position — Signed

Print Name and Position — Signed

Total Claim: 110.40

Less amount paid directly by municipality: -

Balance due (owed): 110.40