

**MUNICIPALITY OF THE COUNTY OF VICTORIA
COUNCILLOR EXPENSE CLAIM**

NAME:		Perla Macleod		DATE RANGE:		January - February 2021							<i>for office use</i>	
Date Expense Incurred	Type of expense ¹	Purpose of expense ² and description	Expense amount (DO NOT include mileage and meals) (\$)	kms driven	Mileage calculated	Meal per diems					Paid by MOV/C	HST	GL account	
						Breakfast	Lunch	Dinner	Incidentals	Total Meals				
5-01-2021	Travel	Council meeting big Baddeck- Baddeck		10	4.80							0.63		
	Travel	Baddeck-Big Baddeck		10	4.80							0.63		
19-01-2021	Travel	Council meeting VCT, Media Big Baddeck - Baddeck		10	4.80							0.63		
		Baddeck- Big Baddeck		10	4.80							0.63		
25-01-2021	Travel	RTV Jim Mustard Big Baddeck- Baddeck		10	4.80							0.63		
		Baddeck- Big Baddeck		10	4.80							0.63		
27-01-2021	Travel	Tourism meeting, Dan Placemaking Big Baddeck - Baddeck		10	4.80							0.63		
		Meetings Baddeck-Big Baddeck		10	4.80							0.63		
01-02-2021	Travel	EDCP dropping documents Big Baddeck - Port Hawkesbury		99	47.52							6.20		
		Port Hawkesbury- Big Baddeck		99	47.52							6.20		
		Big Baddeck - Baddeck Alderwood meeting		10	4.80							0.63		
		Baddeck - Big Baddeck		10	4.80							0.63		
02-02-2021	Travel	Council meeting, Housing, CDDI Big Baddeck-Baddeck		10	4.80							0.63		
		Baddeck - Big Baddeck		10	4.80							0.63		
22-02-2021	Travel	Council meeting, Budget, strategic Big Baddeck- Baddeck		10	4.80							0.63		
		Baddeck - Big Baddeck		10	4.80							0.63		
		Baddeck - Big Baddeck		10	4.80							0.63		
					152.64							19.91		
Comments:														
TOTAL CLAIM: 152.64														
LESS AMOUNT PAID DIRECTLY BY MUNICIPALITY: -														
BALANCE DUE (OWED): 152.64														
I certify that the amounts claimed in this request are accurate, in accordance with municipal policies, and were incurred while conducting municipal business.														
Perla Macleod		Perla Macleod		09-03-2021							By approving and signing this expense claim, I am attesting that the claim abides by municipal expense policies to the best of my knowledge			

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<i>Claimant's name</i>	<i>Signed</i>	<i>Date</i>	<i>Approver's name</i>	<i>Signed</i>	<i>Date</i>	<i>Wharf meetin</i>
1 Type of expense: PD = professional development (includes course/conference registration), travel (includes accommodations, transportation, mileage, parking), meals or other						
2 Purpose of expense = name and location of conference, meeting, municipal event, etc.						