



Water Supply or Septic Upgrade Lending Program Application Form

Thank you for your interest in the Water Supply or Septic Upgrade Lending Program administered by the Municipality of the County of Victoria. By completing the below form, you are applying for low-interest financing from the Municipality to help you complete a Water Supply or Septic Upgrade on your property.

The Water Supply or Septic Upgrade Lending Program operates on a first come, first served basis until the Program budget for the fiscal year has been allocated. Should there be funding available for your proposed Water Supply or Septic Upgrade, you will be required to sign a **Water Supply or Septic Upgrade Lending Program - Financing Agreement** that outlines your roles and responsibilities as Qualifying Property Owner, as well as those of the Municipality.

Please complete this Registration Form and submit to the Municipality either in person, or via mail, or as scanned email attachments sent to alix.redden@countyvictoria.ns.ca.

An administration fee of \$230 (\$200 + HST) must accompany this form.

Primary Property Owner Information		
First Name:	Last Name:	
or Company Name:		
Civic Number & Street:	Community:	
RR#:	Province	
Postal Code:	Email:	
Mail Address (if different from above):		
Home Phone:	Cell Phone:	
Preferred Method of Communication		
<input type="checkbox"/> Postal Mail	<input type="checkbox"/> Email	<input type="checkbox"/> Telephone
List of Property Owners		
(if there are other owners of this property, please list them all below):		
Property owner #2:		
Property owner #3:		
Property owner #4:		
Application Checklist:		
<input type="checkbox"/> The contractor meets the definition used for the Program (see by-law section 2.2) and for water upgrades is listed on the Department of Environment's online License and Certification Listings databased available here: novascotia.ca/nse/cms/search.asp		
<input type="checkbox"/> A quote from the Contractor for the proposed Water Supply or Septic Upgrade is attached		
<input type="checkbox"/> Affidavit - In the space below, provide a short statement about your property's potable water quantity and/or quality issues or septic system issues that the proposed Water Supply or Septic Upgrade will address		



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Program Financing Request:	
<i>If you and your property meet program eligibility requirements, and if there are available funds in this fiscal year's program budget, the Chief Financial Officer will create a Lending Program Agreement, including a loan payment schedule for your review.</i>	
Please provide the following:	
Financing amount request <i>Cannot exceed the attached Contractor's quote or the Maximum Eligible amount for the program (\$10,000, see by-law section 2.5):</i>	
Preferred loan repayment schedule:	<input type="checkbox"/> Annual payments <input type="checkbox"/> Monthly payments
Proposed repayment period <i>Cannot exceed maximum repayment period (10 years, see by-law section 3.7):</i>	

Signature:	
Signature of property owner: _____	Date: _____

For Office Use Only:
Application Received By: _____
Date Request Received: _____
Water Supply/Septic Upgrade Project #: _____

Final Approval:	
The qualifying Property Owner's application has been approved on this ____ day of _____, 20__, by the Municipality of the County of Victoria, as signed and witnessed below:	
Signature of CAO or CFO: _____	Date: _____
Signature of witness: _____	Date: _____