NAME: PERLA MACLEOD **DATE RANGE:** November 9,2022/ November 30,2022

Date Expense Incurred	Type of expense[1]	Purpose of expense[2] and description	Expense amount (DO NOT incld mileage and	kms driven	Mileage calculated $ 0.51	Meal per diems: Breakfast $ 13.00	Lunch $ 20.00	Dinner $ 30.00	Incidentals $ 10.00	Total Meals	Paid by MOVC	HST (for office use)	GL account (for office use)
09-11-2022	Travel	Big Baddeck/ Wellness meeting Courthouse		10	5.10					-		0.67	
	Travel	courthouse/ Whycogomah CBLIP Char meeting		88	44.88					-		5.85	
11-11-2022	Travel	Big Baddeck / Remebrace Day Baddeck / Big Baddeck		20	10.20					-		1.33	
16/11/2022	Travel	Bigb Baddeck/ Baddeck Academy meeting MR. Muller. Track/Accesibility, lights		20	10.20					-		1.33	
24-11-2022	Travel	Big Baddeck/ Wellnes XMAS? Big Baddeck		20	10.20					-		1.33	
25-11-2022	Other	Candy Canes / Xmas Parade. Family skating	~~45.77~~										
28-11-2022	Travel	Bigb Baddeck/ Alderwwood Courthouse		10	5.10					-		0.67	
	Travel	Courthouse / Iona Council/ Big Baddeck		112	57.12							7.45	
29-11-2022	Travel	Big Baddeck/ Courthouse, VCT by-weekly /Big Baddeck		20	10.20					-		1.33	
30-11-2022	Meals	EDCP meeting			-		20.00			20.00		2.61	
	Travel				-					-		-	
	Travel				-					-		-	
	Travel				-							-	
	Travel				-							-	
	Travel				-							-	
	Travel				-							-	
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	Travel				-							-	
	Travel				-					-		-	
	Travel				-							-	
	Travel				-							-	
	Travel				-					-		-	
	Travel				-							-	
			~~45.77~~		153.00					20.00	-	22.57	

Already paid

Comments:

TOTAL CLAIM: 218.77

LESS AMOUNT PAID DIRECTLY BY MUNICIPALITY: -

BALANCE DUE (OWED): 218.77

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I certify that the amounts claimed in this request are accurate, in accordance with municipal policies, and were incurred while conducting municipal business.

By approving and signing this expense claim, I am attesting that the claim abides by municipal expense policies to the best of my knowledge

Perla MacLeod	Perla MacLeod	31-01-2023
Claimant's name	*Signed*	*Date*

Approver's name	*Signed*	*Date*

[1]Type of expense: PD = professional development (includes course/conference registration), travel (includes accommodations, transportation, mileage, parking), meals or other

[2]Purpose of expense = name and location of conference, meeting, municipal event, etc.

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