MUNICIPALITY OF THE COUNTY OF VICTORIA COUNCILLOR EXPENSE CLAIM

NAME:	Norman MacDonald	cDonald	DATE RANGE: D8 Expenses January/February 2023	D8 Expens	es January/F	ebruary 2023						
Date	Type of	Purpose of expense ² and description	Expense amount (DO NOT incld	kms	Mileage calculated		,	Meal per diems	ns		Paid by	HST
Incurred	expense		mileage and meals) (\$)	ariven		Breakfast \$ 13.00	Lunch \$ 20.00	Dinner \$ 30.00	Incidentals \$ 10.00	Total Meals	0	
Jan 17th/23	travel	sport recreation meeting (Chris)		28	14.28					1		1.86
Feb 1st/2nd	travel	strat. Planning sessions		88	44.88					•		5.85
feb 6th/23	travel	council		274	139.74					٠		18.23
feb 9th/23	travel	highland manor meeting /AGM		36	18.36					1		2.39
feb 21st/23	travel	council		274	139.74			-		1		18.23
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			1		357.00					,		46.57
Comments:					LESS AMO	TOTAL CLAIM: LESS AMOUNT PAID DIRECTLY BY MUNICIPALITY: BALANCE DUE (OWED):	DIRECTL' BAL	TOT. Y BY MUNI ANCE DU	TOTAL CLAIM: CTLY BY MUNICIPALITY: BALANCE DUE (OWED):	357.00 - 357.00		
I certify that th municipal poli	e amounts cl cies, and wer	I certify that the amounts claimed in this request are accurate, in accordance with municipal policies, and were incurred while conducting municipal business.	nce with ss.			By approving by municipal	and signing expense poli	this expense cies to the bo	By approving and signing this expense claim, I am attesting by municipal expense policies to the best of my knowledge	By approving and signing this expense claim, I am attesting that the claim abides by municipal expense policies to the best of my knowledge	claim abides	
Claimant's name	me	Signed	Date			Approver's name	ame	Signed		Date		

²Purpose of expense = name and location of conference, meeting, municipal event, etc. ¹Type of expense: PD = professional development (includes course/conference registration), travel (includes accommodations, transportation, mileage, parking), meals or other