

MUNICIPALITY OF THE COUNTY OF VICTORIA COUNCILLOR EXPENSE CLAIM

NAME: Bruce Morrison DATE RANGE: Good Apr 30/99

Date Expense Incurred	Type of expense ¹	Purpose of expense ² and description	Expense amount (DO NOT include mileage and meals) (\$)	kms driven	Mileage calculated	Meal per diems					Total Meals	Paid by MOV/C	for office use		
						Breakfast	Lunch	Dinner	Incidentals	HST			GL account		
28/4/99	Travel	Des 7 C.B. Meeting Baddeck to St John's return			119.04	\$ 0.48	\$ 13.00	\$ 20.00	\$ 30.00	\$ 10.00	-	-	-		

Comments:

TOTAL CLAIM: -

LESS AMOUNT PAID DIRECTLY BY MUNICIPALITY: -

BALANCE DUE (OWED): -

I certify that the amounts claimed in this request are accurate, in accordance with municipal policies, and were incurred while conducting municipal business.

Claimant's name Bruce Morrison Signed Bruce Morrison Date May 19/99

By approving and signing this expense claim, I am attesting that the claim abides by municipal expense policies to the best of my knowledge

Approver's name Laura Macleod Signed Laura Macleod Date May 19/99

¹Type of expense: PD = professional development (includes course/conference registration), travel (includes accommodations, transportation, mileage, parking), meals or other

²Purpose of expense = name and location of conference, meeting, municipal event, etc.