MUNICIPALITY OF THE COUNTY OF VICTORIA COUNCILLOR EXPENSE CLAIM

Part								4			July		July	July	=	Date	NAME:
Purpose of expenses and description Purpose of expenses Purpose of											25/23		13/23	12/23	curred	Expens	ij
DATE RANGE:											Travel		Travel	Travel	expense	e Type of	Leanne M
Port											Strait IT Meeting		Strait IT Meeting	Development meeting	at process of stylesters and stylesters		acEachen
Port Port Port Hawkesburry 200 \$102.26 \$10.00 \$10.26 \$10.00 \$10.	\$0.00														and meals) (\$)	Expense amount (DO NOT incid mileage	
Harm Mileage Heat Harm											Baddeck		Baddeck	Baddeck		From	3
Mileage calculated Signature Signatu											Port Hawkesbury		Port Hawkesbury	Neils Harbour		7	DATE RANGE:
Sage											200		200	250	direct	kms	<u> </u>
Meal per disms	\$332.35									\$0.00	\$102.26	\$0.00	\$102,26	\$127.83	0.51	Mileage calculated	ul-23
Meal per diems Total Meals S20.00 S0.00 S0.0	_														0		
For office Incidentals South S														\$20.00	Lunch \$ 20.00		31-J
Fortal Meals Fortal Movc															Dinner \$ 30.00	Meal per die	ul-23
Total Meals \$20.00 \$20.00 \$0.00															Incidentals \$ 10.00	ms	
\$19.28 \$19.28 \$13.34 \$13.34 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00	Total Meals		
\$19.28 \$19.28 \$13.34 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	\$0.00															Paid by MOVC	
for offi	Г	T	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13.34	\$0.00	\$13.34	\$19.28		HST	
	_															GL account	for office use

Claimant's name

municipal business.

I certify that the amounts daimed in this request are accurate, in accordance with municipal policies, and were incurred while conducting

LESS AMOUNT PAID DIRECTLY BY MUNICIPALITY:

TOTAL CLAIM:

\$352.35

BALANCE DUE (OWED):

\$352.35

this expense claim, I am aftesting that the claim use policies to the best of my knowledge

Signed

²Purpose of expense = name and location of conference, meeting, municipal event, etc. 1ype of expense: PD = professional development (includes course/conference registration), travel (includes accommodations, transportation, mileage, parking), meals or other