

MUNICIPALITY OF THE COUNTY OF VICTORIA COUNCILLOR EXPENSE CLAIM

NAME: Norman MacDonald D8

DATE RANGE: April- May 2023

Date Expense Incurred	Type of expense ¹	Purpose of expense ² and description	Expense amount (DO NOT include mileage and meals) (\$)	kms driven	Mileage calculated	Meal per diems					Total Meals	Paid by MOVC	HST	GL account	
						Breakfast \$	Lunch \$	Dinner \$	Incidentals \$						
april 3rd	travel	committee of the whole indian brook		175	89.48										
may 15th	travel	grants BD 4		274	140.10										
may 24th	travel	FCM capre north to halifax airport		874	446.88										
may 25th		FCM Conference			-	13.00	20.00	30.00	10.00	10.00	73.00				
may 26th		FCM Conference			-	13.00		30.00	10.00	10.00	53.00				
may 27th		FCM Conference			-	13.00		30.00	10.00	10.00	0.51				
may 28th		FCM Conference			-	13.00			10.00						
may 29th		FCM Conference			-	13.00	20.00	30.00			63.00				
may 24th	travel	FCM Conference taxi to hotel for 3	80.00		-										
			80.00		676.48						249.51				

TOTAL CLAIM: 1,005.96
LESS AMOUNT PAID DIRECTLY BY MUNICIPALITY: -
BALANCE DUE (OWED): 1,005.96

Comments:

By approving and signing this expense claim, I am attesting that the claim abides by municipal expense policies to the best of my knowledge

Norman MacDonald
 Claimant's name

Signed _____

Date _____

Approver's name

Signed _____

Date _____

¹Type of expense: PD = professional development (includes course/conference registration), travel (includes accommodations, transportation, mileage, parking), meals or other
²Purpose of expense = name and location of conference, meeting, municipal event, etc.

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