

**MUNICIPALITY OF THE COUNTY OF VICTORIA
COUNCILLOR EXPENSE CLAIM**

NAME: Barbara Longva DATE RANGE: June 2 - Nov. 27th, 2023

Date Expense Incurred	Type of expense ¹	Purpose of expense ² and description	Expense amount (DO NOT incld mileage and meals) (\$)	kms driven	Mileage calculated	Meal per diems					Paid by MOVC	for office use	
						Breakfast	Lunch	Dinner	Incidentals	Total Meals		HST	GL account
						\$ 0.580	\$ 13.00	\$ 20.00	\$ 30.00	\$ 10.00			
June 5 2023	Travel	COW Baddeck		144	83.52							10.89	
June122023	Travel	Council Baddeck		144	83.52							10.89	
June122023	Travel	CBRL Sydney		263	152.54							19.90	
June152023	Travel	BLBRA AGM Baddeck		144	83.52							10.89	
June222023	Travel	BLBRA Eskasoni		288	167.04							21.79	
June262023	Travel	Council Baddeck		144	83.52							10.89	
June 292023	Travel	Baddeck Graduation		144	83.52							10.89	
July202023	Travel	Gudie Hutchings, Baddeck		144	83.52							10.89	
July 262023	Travel	Highland Manor		96	55.68							7.26	
July 292023	Travel	BLBRA Whycocomagh		223	129.34							16.87	
Aug012023	Travel	Ingonish		42	24.36							3.18	
Aug 232023	Travel	Council Baddeck		144	83.52							10.89	
Sept82023	Travel	HM and Alderwood Board , South Haven		109	63.22							8.25	
Sept112023	Travel	CBRL Sydney		226	131.08							17.10	
				2255	1,307.90							159.70	

Comments:

TOTAL CLAIM: 1,307.90
 LESS AMOUNT PAID DIRECTLY BY MUNICIPALITY: -
 BALANCE DUE (OWED): 1,307.90

I certify that the amounts claimed in this request are accurate, in accordance with municipal policies, and were incurred while conducting municipal business.

Claimant's name _____ Signed _____

By approving and signing this expense claim, I am attesting that the claim abides by municipal expense policies to the best of my knowledge

Barbara Longva
 Approver's name Signed Date

¹Type of expense: PD = professional development (includes course/conference registration), travel (includes accommodations, transportation, mileage, parking), meals or other
²Purpose of expense = name and location of conference, meeting, municipal event, etc.