

NAME: Perla MacLeod DATE RANGE: January- March 2024

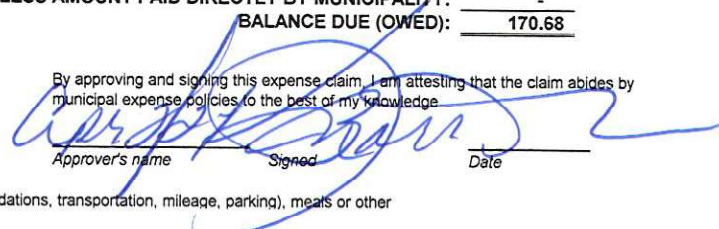
Date Expense Incurred	Type of expense ¹	Purpose of expense ² and description	Expense amount (DO NOT include mileage and	kms driven	Mileage calculated	Meal per diems					Paid by MOVOC	for office use	
						Breakfast	Lunch	Dinner	Incidentals	Total Meals		HST	GL account
					\$ 0.577	\$ 13.00	\$ 20.00	\$ 30.00	\$ 10.00				
10-01-2024	Date Expense Incurred	COW meeting/ Big Baddeck/Baddeck/ Big Baddeck		20	11.54					-		1.51	
22-01-2024	Date Expense Incurred	VCT AGM, Council/ Big Baddeck/Baddeck/Big Baddeck		20	11.54					-		1.51	
09-02-2024	Date Expense Incurred	Alderwood, Mrs. MacPhee 109 Bday Big Baddeck/Baddeck/ Big Baddeck	26.43	20	11.54					-		4.95	
12-02-2024	Date Expense Incurred	COW, Budget Day Big Baddeck/Baddeck/ Big Baddeck		20	11.54					-		1.51	
20-02-2024	Date Expense Incurred	Council meeting BB/ Baddeck/BB		20	11.54					-		1.51	
23-02-2024	Date Expense Incurred	BOLD after school program Baddeck Academy, BB/Baddeck/BB		20	11.54					-		1.51	
27-02-2024	Date Expense Incurred	Meet residents Courthouse BB/Baddeck/BB		20	11.54					-			
06-03-2024	Date Expense Incurred	ACOA Announcement Big Baddeck/ Englishtown/ Big Baddeck		70	40.39					-		5.27	
19-03-2024	Date Expense Incurred	Meet residents Courthouse BB/Baddeck/BB		20	11.54					-		1.51	
26-03-2024	Date Expense Incurred	Audit Committee, Council BB/ Baddeck/ BB		20	11.54					-		1.51	
					-					-		-	
					-					-		-	
			26.43		144.25					-		-	20.76

Comments:
 Attached receipt for flowers and burthday card for Mrs. MacPhee at Alderwood.

TOTAL CLAIM: 170.68
 LESS AMOUNT PAID DIRECTLY BY MUNICIPALITY: -
 BALANCE DUE (OWED): 170.68

I certify that the amounts claimed in this request are accurate, in accordance with municipal policies, and were incurred while conducting municipal business.

Perla MacLeod Perla MacLeod 30-03-2024
 Claimant's name Signed Date

By approving and signing this expense claim, I am attesting that the claim abides by municipal expense policies to the best of my knowledge.

 Approver's name Signed Date

¹Type of expense: PD = professional development (includes course/conference registration), travel (includes accommodations, transportation, mileage, parking), meals or other
²Purpose of expense = name and location of conference, meeting, municipal event, etc.