MUNICIPALITY OF THE COUNTY OF VICTORIA
COUNCILLOR EXPENSE CLAIM

NAME: Leanne MacEachen

DATE RANGE: From 1-Dec-23 To 31-Dec-23

Date Expense Incurred	Type of expense[1]	Purpose of expense[2] and description	Expense amount (DO NOT incld mileage and meals) ($)	From	To	kms driven	Mileage calculated	Meal per diems					Paid by MOVC	for office use	
							$ 0.58	Breakfast $ 13.00	Lunch $ 20.00	Dinner $ 30.00	Incidentals $ 10.00	Total Meals		HST	GL account
Dec 18/23	Travel	AMANS HR		Port Hood	Halifax Airport	534	$308.12		$20.00			$20.00		$42.80	
												$0.00		$0.00	
							$0.00					$0.00		$0.00	
												$0.00		$0.00	
							$0.00					$0.00		$0.00	
												$0.00		$0.00	
												$0.00		$0.00	
												$0.00		$0.00	
												$0.00		$0.00	
												$0.00		$0.00	
												$0.00		$0.00	
												$0.00		$0.00	
												$0.00		$0.00	
			$0.00				$308.12					$20.00	$0.00	$42.80	

Comments:
HR for AMANS.

TOTAL CLAIM: $328.12
LESS AMOUNT PAID DIRECTLY BY MUNICIPALITY: $0.00
BALANCE DUE (OWED): $328.12

I certify that the amounts claimed in this request are accurate, in accordance with municipal policies, and were incurred while conducting municipal business.

Leanne MacEachen — Claimant's name
Signed
Jan 2/24 — Date

By approving and signing this expense claim, I am attesting that the claim abides by municipal expense policies to the best of my knowledge

Irene Morrison — Approver's name
Signed
Date

[1]Type of expense: PD = professional development (includes course/conference registration), travel (includes accommodations, transportation, mileage, parking), meals or other
[2]Purpose of expense = name and location of conference, meeting, municipal event, etc.