MUNICIPALITY OF THE COUNTY OF VICTORIA COUNCILLOR EXPENSE CLAIM

Date Expense incurred	Type of expense ¹	Purpose of expense ² and description	Expense amount (DO NOT incld mileage and meals) (\$)	kms driven	Mileage calculated	5, 20 2 3 Meal per diems				Paid by		for office use	
						Breakfast \$ 13.00	Lunch \$ 20.00	Dinner \$ 30.00	Incidentals \$ 10,00	Total Meals	MOVĆ	HST	GL accoun
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igal poli	cies, and were	nimed in this request are accurate, in accordate incurred while conducting municipal business	nice with s			By approving abides by m	and signing	this expense		testing that the	claim		

¹Type of expense: PD = professional development (includes course/conference registration), travel (includes accommodations, transportation, mileage, parking), meals or other ²Purpose of expense = name and location of conference, meeting, municipal event, etc.