

MUNICIPALITY OF THE COUNTY OF VICTORIA COUNCILLOR EXPENSE CLAIM

NAME: Bruce Morrison **DATE RANGE:** Nov.06-10/23

Date Expense Incurred	Type of expense ¹	Purpose of expense ² and description	Expense amount (DO NOT incld mileage and meals) (\$)	kms driven	Mileage calculated	Meal per diems					Paid by MOVC	<i>for office use</i>	
						Breakfast	Lunch	Dinner	Incidentals	Total Meals		HST	GL account
Nov. 06/23		Baddeck to Hfx NSFM Conference		370	\$ 0.57 210.90		20.00	30.00	10.00	60.00		35.33	
Nov.07/23		NSFM Conference			-	13.00		30.00	10.00	53.00		6.91	
Nov. 08/23		NSFM Conference	10.00 Taxi		-	13.00			10.00	33.00		#####	
Nov.09/23		NSFM Conference	12.00 Taxi		-	13.00			10.00	35.00		#####	
Nov.10		Halifax to Baddeck		370	210.90	13.00	20.00			33.00		31.81	
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			-		421.80					214.00	-	#####	

Comments:
 NSFM CONFERENCE

TOTAL CLAIM: 635.80
LESS AMOUNT PAID DIRECTLY BY MUNICIPALITY: -
BALANCE DUE (OWED): 635.80

I certify that the amounts claimed in this request are accurate, in accordance with municipal policies, and were incurred while conducting municipal business.

By approving and signing this expense claim, I am attesting that the claim abides by municipal expense policies to the best of my knowledge

Claimant's name
 Bruce Morrison
 Signed 17/11/23
 B.J. Morrison

Approver's name _____
 Signed _____
 Date _____

¹Type of expense: PD = professional development (includes course/conference registration), travel (includes accommodations, transportation, mileage, parking), meals or other
²Purpose of expense = name and location of conference, meeting, municipal event, etc.