

# REQUEST FOR PROPOSAL (RFQ)

## C&D Haul from Dingwall to Baddeck

### VIC-RFQ-10-03-24

The Municipality of the County of Victoria is seeking quotes for the hauling of construction & demolition (C&D) material from our transfer station in Dingwall, NS to our transfer station in Baddeck, NS.

Municipality of the County of Victoria  
495 Chebucto St., Baddeck, NS B0E 1B0  
Ph: (902)295-3667

#### Important Notes for Bidders:

- ❖ The complete tender document is comprised of this RFQ specifications document (5 pages). Please contact the procuring entity if any pages are missing.

1. The Municipality of the County of Victoria invites quotations from qualified parties for the transport of construction and demolition material (C&D) located at the Dingwall Transfer Station, 99 Dump Rd., Dingwall, NS to the Baddeck Waste Management Facility, located at 445 Old Margaree Rd., Baddeck, NS. The work is anticipated to **commence Monday, October 28<sup>th</sup>, and conclude at the end of the day on Friday, November 1<sup>st</sup>, 2024.**
2. RFQs are to be emailed to [kelly.brett@victoriacounty.ca](mailto:kelly.brett@victoriacounty.ca) with the subject clearly marked, **VIC-RFQ-10-03-24** and are to be received no later than 3:00 pm local time, **Thursday, October 17<sup>th</sup>, 2024.**

***Emailed submissions are acceptable whereas faxed bids will not be accepted.***

3. There will be no public openings of the RFQ.
4. The name of each bidder may be made available to each bidder upon request once the tenders are open.
5. The Municipality of the County of Victoria reserves the right to reject any or all tenders or to accept any tender or part thereof considered to be in its best interest.
6. The Municipality of the County of Victoria does not limit itself to accepting the lowest or any RFQ. In addition, the Municipality reserves the right not to award this bid should it be determined no to be in the Municipality's best interest to do so.
7. Any questions or inquiries regarding the tender may be forwarded to:

**Kelly Brett, Manager of Public Works**  
**Municipality of the County of Victoria**  
**Email: [kelly.brett@victoriacounty.ca](mailto:kelly.brett@victoriacounty.ca)**  
**Phone: (902)295-3667**

## 1. SCOPE OF WORK

- a. The Municipality of the County of Victoria invites quotations from qualified parties for the transfer of approximately **1,500 metric tonnes** of construction and demolition (C&D) material from the Dingwall Transfer Station to the Baddeck Waste Management Facility.
- b. The successful proponent will be responsible for supplying equipment and manpower necessary to transfer materials to and from locations noted in sections above. The Contractor(s) shall be solely responsible for the safety of their employees and others relative to the Contractor(s) work, work procedures, material, equipment, transportation, signage and related activities and equipment.
- c. All loads of material must be safely secured and covered during transport.
- d. The Contractor(s) shall possess and keep in force all licences, business permits and other permits required to perform the services of this Agreement.
- e. All loads being delivered to the Baddeck Waste Management Facility must be weighed using the scale on site.
- f. The material can be viewed by appointment at the Dingwall Transfer Station, 99 Dump Rd., Dingwall, NS. To set up a viewing appointment, please contact Kelly Brett at the contact information stated previously.
- g. Hours of operation at the Baddeck Waste Management Facility are Monday – Saturday, 8:00 am – 4:00 pm and for the Dingwall Transfer Station are Tuesday – Saturday, 8:00 am – 4:00 pm. Arrangements can be made to allow the contractor(s) on site outside normal hours of operation.

## 2. GENERAL

- a. All work shall comply with the Building Laws, Municipal Regulations, Code Requirements (Municipal, Provincial, Federal).
- b. The selected Contractor(s) shall have and keep in effect during the term of this contract, Commercial General Liability Insurance, Business Automobile Liability Insurance and Workers Compensation Insurance. A copy of insurance certification shall be submitted to the Municipality.
- c. The Contractor(s) must provide a copy of their Occupational Health & Safety plan, insurance and a clearance letter from WCBNS or the worker's compensation board of your province/territory if located outside of Nova Scotia.

- d. The Contractor(s) shall obtain and pay for all licenses as may be necessary or required for the completion of the work.
- e. The Municipality reserves the right to terminate the contract with a 30-day written notice.
- f. By executing a contract with the Municipality, the Contractor(s) represents that they have familiarized themselves with the local conditions under which work is to be performed.
- g. In the event of accidental site damage, it will be the responsibility of the contractor to return the site to its original condition at no cost to the Municipality.
- h. The Contractor(s) is an independent contractor. The manner in which services are performed shall be controlled by the contractor; however, the nature of the services and the results to be achieved shall be specified by the Municipality. The Contractor(s) is not deemed an employee or agent of the Municipality and has no authority to may any binding commitments or obligations on behalf of the Municipality.

**VIC-RFQ-10-03-24 TENDER BID FORM**

**3. TENDER PRICING**

ITEM	NUMBER OF TRUCKS/BID PRICE				
	Oct. 28	Oct. 29	Oct. 30	Oct. 31	Nov. 1
Number of trucks available to haul					
Price per C&D load (Dingwall to Baddeck)	\$	\$	\$	\$	\$
<b>SUBTOTAL</b>	\$				
<b>HST</b>	\$				
<b>TOTAL</b>	\$				

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**Submitted By (Company/Individual/Association)**

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**Address**

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**Signature of Authorized Official**

**Date**

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**Phone Number**

**Email**

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**Additional comments from bidder.**

**THIS TENDER FORM MUST BE COMPLETED IN ITS ENTIRETY.**